

Willamette Valley Woodturners Association Bylaws

ARTICLE I - NAME

The name of this corporation shall be the Willamette Valley Woodturners Association (WVW).

ARTICLE II - TYPE OF CORPORATION

This corporation shall not be for profit and no part of its assets shall ever inure to the benefit of any one, or more, of its members.

ARTICLE III - ASSOCIATION ADDRESS

- A. The mailing address of the current WVW President shall be used as the association mailing address.
- B. When a new President takes office, or when a current President changes his or her mailing address, the President shall, in writing, notify all club members, vendors, area woodturning clubs, and the national office of the American Association of Woodturners (AAW) of the new address within 30 days of the effective date of the change.
- C. The current association address shall be included in every edition of the club newsletter.

ARTICLE IV - PURPOSES

The WVW is organized as a non-profit organization for the following purposes:

- A. To provide a time and place for fellowship with others who share an interest in woodturning/woodworking regardless of their gender, race, religion, or level of woodturning/woodworking experience.
- B. To preserve, enhance and pass on to future generations the cultural traditions and techniques associated with the art of woodturning/woodworking.
- C. To promote wider community interest in woodturning as an art form and creative craft through meetings, shows, events, demonstrations, competitions and educational activities.
- D. To sponsor or help sponsor workshops and periodic seminars featuring well known woodturners or others skilled in the craft of woodworking.
- E. To provide guidance and aid for woodturners who may draw upon the aggregate experience and knowledge of other club/guild members.
- F. To share, exchange, and/or trade ideas, safe practices, wood, tools and other items of interest pertaining to woodturning/woodworking.

ARTICLE V - MEMBERSHIPS AND DUES

1. Participating Members: Participating Members are woodturners that have paid, and are current with, their dues.
 - a) The spouse of a Participating Member shall also be considered a Participating Member of WVV, at no additional fee.
2. The amount of the annual membership dues shall be set by a vote each year at the November or December meetings.
3. Twenty dollars will be assessed as our first year's dues.
4. Club dues shall be due and payable on January 1st of each year.
5. Club dues shall be prorated, on a quarterly basis, for new members based on the quarter in which the new member joins the club.

ARTICLE VI - ELECTIONS

1. All members shall have equal voting rights on all matters coming before the membership. To exercise their voting right, the member must be fully paid and in attendance at the meeting at which the issue is brought to a vote.
2. The officers and board members shall be elected annually by a majority vote at the regularly scheduled November meeting.
3. New officers will assume duties on January 1.

ARTICLE VII - MEETINGS

The WVV will meet the second Thursday of every month, unless otherwise specified. A notice of each meeting will be sent to each member four to seven days before the scheduled meeting. All meetings may be conducted pursuant to Robert's Rules of Order. The location of the meetings will be determined by the executive board, and each will be announced at the preceding meeting.

ARTICLE VIII - OFFICERS

1. Titles: The officers of the WVV shall be President, Vice President, Secretary, and Treasurer.
2. President: The President shall be the principal executive officer of the WVV. The President's duties include: Supervise and control all of the business and affairs of the WVV, conduct WVV meetings, and appoint and work with the various standing, subcommittees and Ad Hoc committees of the WVV.
3. Vice President: In the absence of the President, either due to inability or refusal to act, the Vice President shall perform the duties of President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice president shall be responsible for

public relations, overseeing the program committee, as well as such other duties as may from time to time be assigned by the President.

4. **Secretary**: The Secretary shall take and keep in proper order the minutes of the WVV meetings, and see that all notices are duly given in accordance with the provisions of these Bylaws or as required and, be responsible for sending a copy of the minutes of each meeting to the administrative office of the AAW. The Secretary will also act as the WVV Historian. In general, the Secretary shall perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President.
5. **Treasurer**: The Treasurer shall collect all membership fees and all other monies belonging to the WVV. The Treasurer will be responsible for keeping current and accurate records of all monies that flow through the WVV and also for ensuring that all local WVV members are current paid up participating members, and maintain a current roster. In general, the Treasurer shall perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President.
6. **Term of Office**: Each officer shall hold office for one year from January 1 to December 31. No person may hold the office for more than two consecutive terms.
7. **Vacancies**: A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by a majority vote of the members present at the regularly scheduled meeting following the announcement in the monthly newsletter for the unexpired portion of the term.
8. **Removal**: Any officer elected or appointed may be removed when it is deemed that the best interests of the WVV would be served by such removal. This will be accomplished by a majority vote of the WVV's members who are present at the time of the vote, so long as at least 50% of the paid up participating members are present, and a recall or removal intent has been published in advance in the monthly newsletter.

ARTICLE IX - EXECUTIVE BOARD

The Executive Board shall consist of the President, Vice President, Secretary, Treasurer, past president and two members elected by the membership. The board shall be charged with day-to-day conduct of the affairs of the Association, and with making decisions on such matters which do not require a vote by the general membership. The President shall be Chairperson of the Executive Board. This board shall meet at least quarterly. The board shall be responsible for all assets acquired by the WVW.

ARTICLE X - STANDING COMMITTEES

The President shall appoint standing and special committees as needed and shall name the chairperson of each committee. Chairpersons shall make a report, verbal or written, to the President, each quarter or as necessary.

STANDING COMMITTEES AND THEIR PURPOSES ARE:

A. Program Committee

1. Set-up programs of interest for the members to be held at general membership meetings as designated by the Board.
2. Schedule seminars bringing in outside teachers and workshop leaders.
3. Make recommendations to the Board about alternatives for meeting locations and times.

B. Library Committee

1. Acquire publication and reference materials of interest to the membership and maintain and control the library inventory.
2. Make recommendations to the Board about needed materials for the library.

C. Insurance Committee

1. Review insurance policies and costs annually and make recommendations to the Board about possible changes.

D. Nominating Committee

1. Present nominations by October meeting.
2. Shall include three members, and when possible the immediate past president.
3. Members will serve for one calendar year.

ARTICLE XI - BOOKS AND RECORDS

A. The WVW shall keep accurate and complete books and records of accounts and shall keep minutes of the proceedings of its members, Executive Committee, and committees having any of the authority of the WVW. It shall keep a record of the names and addresses of its members entitled to vote.

B. All books and records of the WVW may be inspected by an member, is agent or attorney, for any proper purpose, with 30 days written notice.

C. WVW funds shall not be loaded to anyone for any purpose.

D. All WVW checks must be signed by two officers.

- E. Any expenditure over \$500.00 must have prior board approval.
- F. Historical records are to be kept for the last three years. Fiscal records are to be kept for the last five years. Capitol Outlay records are to be kept until the item is disposed.

ARTICLE XII - INSURANCE, LEGAL AND FISCAL DISCLOSURES

- A. The WVW will have a third party liability insurance policy covering the organization and AAW members at all sponsored events.
- B. The WVW does not assume legal liability for accidents that occur during any events sponsored or unsponsored.
- C. The WVW and members of the Executive Board specifically disassociates itself from any debts, obligations or encumbrances of any of the WVW members.
- D. Any expenditure incurred by individual members for the WVW must have prior Board approval.

ARTICLE XIII - AMERICAN ASSOCIATION OF WOODTURNERS

- A. The Willamette Valley Woodturners shall be a local chapter of the American Association of Woodturners (AAW) for the Willamette Valley general area. While it is understood that AAW will provide advice and counsel, as requested, all local activities will be under the explicit direction and control of the Willamette Valley Woodturners Association and its officers.
- B. All officers of the WVW will be members in good standing of the AAW.
- C. The AAW's national office will be notified in writing prior to the WVW incurring any indebtedness.
- D. The corporation, the American Association of Woodturners, Inc., specifically disassociates itself from any debts, obligations or encumbrances of the WVW. The Corporate Board of Directors of AAW is not responsible for the debts nor shares in the assets of the WVW.
- E. The AAW does not incur any legal liability for accidents that occur during events of any kind sponsored or unsponsored by the WVW.

ARTICLE XIV - AMENDMENTS

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a vote of a simple majority of the WVW's participating members that are present at the time of the vote on the issue. The proposed amendments shall be announced in the monthly newsletter and read at two successive meetings prior to voting. Copies of all modifications to these Bylaws will be filed with the national office of AAW within two months after the vote.

ARTICLE XV - ADOPTION OF BYLAWS

These Bylaws were originally voted on and adopted by a majority vote of the membership on the 8th day of May in 1997. Article III Association Address and Article V Membership and Dues have been revised. These revisions have been voted on and adopted by a majority vote of the membership on the 11th day of May in 2006.

Attested by:

President

Vice President

Secretary

Treasurer

President
Vice President

Donald Ditto
Ken Lake

503-566-8185
503-851-7468

Secretary.
Treasurer

J. J. Jones
Cynthia Ditto

541-745-3802
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